



Carlisle Cricket Club Policy on Online Safety and Social Media

This policy provides guidance on how Carlisle Cricket Club uses the internet and social media, and the procedures for doing so. It also outlines how we expect our members and volunteers, and the children and young people who are members of Carlisle Cricket Club, to behave online.

Aims

The aims of our online safety policy are:

- to protect all children and young people involved with Carlisle Cricket Club and who make use of technology (such as mobile phones, games consoles and the internet), while in our care.
- to provide members and volunteers with policy and procedure information regarding online safety and inform them how to respond to incidents.
- to ensure that Carlisle Cricket Club is operating in line with our values and within the law regarding how we behave online.

Understanding the online world

As part of using the internet and social media, Carlisle Cricket Club will:

- understand the safety aspects – including what is acceptable and unacceptable behaviour for members and children – when using website, social media, apps and other forms of digital communication.
- be aware that it doesn't matter what device is being used for digital interaction, but that the same safety aspects apply whether it is a computer, mobile phone or game console.
- when using social media platforms, (including Facebook, Twitter and Instagram), ensure that Carlisle Cricket Club adheres to relevant legislation and good practice guidelines.
- regularly review existing safeguarding policies and procedures to ensure that online safeguarding issues are fully integrated, including:
 - making sure concerns of abuse or disclosures that take place online are written into our reporting procedures.
 - incorporating online bullying ('cyberbullying') in our anti bullying policy.
- provide training for the people who are responsible for managing Carlisle Cricket Club's online presence.

Managing our online presence

Carlisle Cricket Club's online presence through our website or social media platforms will adhere to the following guidelines.

- all social media accounts will be password protected, and at least 3 members of Carlisle Cricket Club will have access to each account and password.
- the account will be monitored by a designated person, who will have been appointed by the club committee.
- the designated person managing Carlisle Cricket Club's online presence will seek advice from the designated safeguarding lead to advise on safeguarding requirements.
- a designated supervisor will remove inappropriate posts by children or members, explaining why, and informing anyone who may be affected (as well as the parents of any children involved).
- account, page and event settings will be set to 'private' so that only invited club members can see their content.
- identifying details such as a child's home address, school name or telephone number shouldn't be post on any social media platforms.
- any posts or correspondence will be consistent with the aims of Carlisle Cricket Club.
- Carlisle Cricket Club will make sure that children and young people are aware of who manages our social media account and who to contact if they have any concerns about the running of the account.
- parents will be asked to give their approval for Carlisle Cricket Club to communicate with their children through social media, or by any other means of communication
- parents will need to give permission for photographs or videos of their children to be posted on social media.
- all of Carlisle Cricket Club's accounts and email addresses will be appropriate and fit for purpose.

What Carlisle Cricket Club expects of our members and volunteers.

- Members and volunteers should be aware of this policy and behave in accordance with it
- Members and volunteers should seek the advice of the designated safeguarding lead if they have any concerns about the use of the internet or social media.
- Members and volunteers should communicate any messages they wish to send out to children and young people to the designated person responsible for Carlisle Cricket Club's online presence.
- Members and volunteers should not 'friend' or 'follow' children or young people from personal accounts on social media.
- Members and volunteers should make sure any content posted is accurate and appropriate, as young people may 'follow' them on social media.
- Members and volunteers should not communicate with young people via private accounts or private messages.
- rather than communicating with parents through personal social media accounts,
- members and volunteers should choose a more formal means of communication, such as face-to-face, in an email or in writing, or use an organisational account, profile or website.
- at least one other committee member should be copied into any emails sent to children or young people.
- Carlisle Cricket Club should avoid communicating with children or young people via email outside of normal office hours.
- emails should be signed off in a professional manner, avoiding the use of emojis or symbols such as 'kisses' (X's).

- any disclosures of abuse reported through social media should be dealt with in the same way as a face-to-face disclosure, according to the reporting procedures of Carlisle Cricket Club.
- smartphone users should respect the private lives of others and not take or distribute pictures of other people if it could invade their privacy.
- Members, volunteers, and young people must not engage in 'sexting' or send pictures to anyone that are obscene, indecent, or menacing.

What Carlisle Cricket Club expects of children and young people.

- children should be aware of this online safety policy and agree to its terms.
- Carlisle Cricket Club expects children and young people's behaviour online to be consistent with the guidelines set out in our acceptable use statement – children should follow the guidelines set out in our acceptable use statement on all digital services, including smart phones, tablets and consoles.

Using mobile phones or other digital technology to communicate

When using mobile phones (or other devices) to communicate by voice, video or text (including texting, email, and instant messaging) Carlisle Cricket Club will take the following precautions to ensure young people's safety:

- Members and volunteers will avoid having children's or young person's personal mobiles numbers and will instead seek contact through a parent or guardian.
- a method of accountability will be arranged, such as copies of texts also being sent to the club's welfare officer or to parents.
- Captains and coaches should have a separate phone from their personal one for any contact with parents or young people.
- texts will be used for communicating information – such as reminding children or young people about upcoming events, which kit to bring or practice timings – and not to engage in conversation.
- if a young person misinterprets such communication and tries to engage a club captain or coach in conversation, the captain or coach will take the following steps:
 - end the conversation or stop replying.
 - suggest discussing the subject further at the next practice or event.
 - if concerned about the child or young person, provide contact details for the club's welfare officer or appropriate agencies.

Using mobile phones during sports activities

So that all children can enjoy and actively take part in sports activities, Carlisle Cricket Club discourages the use of mobile phones during such activities. As part of this policy Carlisle Cricket Club will:

- make children aware of how and who to contact if there is an emergency or a change to previously agreed arrangements with Carlisle Cricket Club.
- inform parents of appropriate times they can contact children who are away at matches and discourage them from attempting contact outside of these times.

- advise parents that it may not be possible to contact children during activities and provide a contact within Carlisle Cricket Club who will be reachable should there be an emergency.
- explain to young people how using mobile phones during activities has an impact on their safe awareness of their environment, and their level of participation and achievement.

Use of other digital devices and programmes

The principles in this policy apply no matter which current or future technology is used – including computers, laptops, tablets, web-enabled games consoles and smart TVs – and whether an app, programme or website is used.

If any digital devices are used as part of activities within Carlisle Cricket Club:

- we expect children and young people to adhere to the guidelines surrounding online use and behaviour set out in Carlisle Cricket Club acceptable use policy.
- Carlisle Cricket Club will establish appropriate restrictions, more commonly known as 'parental controls' on any device provided to prevent misuse or harm.

Carlisle Cricket Club commits to implementing this policy and addressing any concerns quickly and within these guidelines.

Carlisle Cricket Club April 2022